

Apprenticeships in...

Warehousing and Storage

Apprenticeships in Storage & Warehousing are work-based qualifications designed for people who want to work in a warehouse environment in all sectors of industry and commerce. Level 2 acknowledges individual responsibility. Units range from receiving loads and dispatching goods, assembling orders for dispatch and maintaining the health, safety and security in logistics operations.

Apprenticeships (A)

The Apprenticeship allows you to have time to settle into your training programme and job (if new to work).

During your training you will have the opportunity to learn, develop and practice the skills required to make an effective contribution to a warehouse environment.

The Apprenticeship is made up of the following:

NVQ Storage & Warehousing Level 2

The NVQ is extremely flexible in structure. The mandatory units cover all of the skills that are essential to your warehousing position. The optional units are chosen by you and your supervisor to reflect the areas that you deal with, within the requirements of your job role.

A minimum of eight NVQ units must be completed – two mandatory units plus six optional units from a choice of fifteen.

Candidate must complete the following two mandatory units:

- 101 - Maintain health, safety and security in logistics operations
- 201 - Develop effective working relationships with colleagues in logistics operations

How will I be assessed?

Your allocated tutor will deliver your training one-to-one in your workplace and will visit you either on a weekly basis to deliver half day sessions or fortnightly for full day sessions. You will build a portfolio of evidence to show your competence against the NVQ requirements.

How can I enrol onto an Apprenticeship in Storage & Warehousing?

Discuss with your workplace Supervisor/Line Manager about your interest in the course and then contact our Marketing Department on 01773 747377, so that we can arrange an appointment to come out and visit you and your Supervisor at work.

However, if you're not currently employed then ring us to obtain an application form and to arrange an interview (at a location convenient to you). Once you have discussed your training and career requirements with us, we will put you forward for any interviews, which match your criteria.

Candidate can choose six optional units from the choice of fifteen units: - examples listed below

- Move goods in logistics facilities
- Receive goods from deliveries
- Assemble orders for dispatch
- Sort goods and materials for recycling

Key Skills

The Key Skills you need to achieve are:

- Level 1 Application of Number
- Level 1 Communication

Employment Responsibilities and Rights Induction Checklist

What will I learn?

Your tutor will be able to provide you will several focused training opportunities in areas you wish to develop. This could be to help you achieve the NVQ or to assist your personal development e.g. Presentation Skills, Numeracy Skills, Setting SMART targets

