

Certificate in...

Preparing for Employment

This course is designed for year 11 and above who will have the opportunity to be part of a team working together on a small project and gain experience in the work place.

The qualification is delivered over a 2-year period, by experienced tutors and each learner will be required to produce a portfolio of evidence for assessment. Integrated into the course will be the wider key skills of, Improving Own Learning, Working With Others and Problem Solving.

The group will study the following modules:

Planning for Progression – main outcomes will be to understand:-

- Planning for your programme
- Identifying your learning needs
- Getting to know your group

Exploring Careers

- Career planning & work experience
- Personal Development
- Making applications

Developing Skills in the Workplace

- Health & Safety in the workplace
- Communication in the workplace
- Contribute to a team in the workplace

Understanding Citizenship

- Rights & Responsibilities
- Making social choice
- Active citizenship project

Independent Living

- Independent living
- Managing your money
- Home maintenance

Successful achievement will qualify for City & Guilds Level Certificate in Preparing for Employment and Key Skills at Level 1

